**Senior CSE Practitioner**

**Job Description**

**Job summary and purpose**

This is a lead role in supporting the delivery of Child Sexual Exploitation Services and to contribute to the development of CSE and Missing services in Norfolk. The post-holder will be responsible for co-ordinating the Rose Project: Young People’s Service which provides specialist missing support, return home interviews, prevention, early intervention and direct support to victims of child sexual exploitation.

The post-holder will have their own caseload, whilst overseeing a team in accordance with safeguarding and child protection legislation, within a performance management framework including recruitment, training, case management and regular supervision.

The overall purpose of this role is to ensure the Rose Project team delivers an effective and robust service and to be the appointed ambassador for The Magdalene Group on issues pertaining to child sexual exploitation and missing young people. The successful candidate will need to be adaptable, flexible and have the emotional resilience to deal with challenging situations, changing priorities and demands.

**Duties**

**Case Management and Delivery**

* To plan and allocate referrals to the team and to provide ongoing and regular case management support to each member of staff.
* To maintain effective practice of services for young people and to support the team to achieve these standards.
* To be involved directly with casework.
* To ensure robust systems and processes are embedded within the team including assessment, measuring progress, quality of interventions, approaches used, quality of case notes and information sharing protocols.
* To contribute to an evidence base of qualitative and quantitative data to be shared with key partners and agencies and to inform future strategies.
* To represent the organisation at local, regional and national events to disseminate findings and evidence base.
* To support the implementation of monitoring and evaluation systems in line with agreed targets.
* To contribute to funding strategies and growth plans.
* To develop models of practice and participation that enable children and young people to be involved in the work of the service.
* To develop and establish ongoing relationships with a range of partner agencies.
* To contribute effectively to multi-agency working across Norfolk.
* To work in partnership with police, children's services, education and other stakeholders to strengthen their capacity to support sexually exploited young people and ensure intervention remains young person led.

**Principal Responsibilities**

**Staff**

* To line-manage the Young People’s team providing regular 1:1’s, annual appraisals and to identify the training and development needs of the team.
* To ensure new team members receive mandatory training and continue to identify team and individual training needs.
* To develop staff competence by keeping them up-to-date with best practice, relevant legislation, policies and procedures and relevant networking and training events.
* To act as a safeguarding lead within the organisation and maintain active engagement to ensure matters are dealt with in an effective manner.

**General**

* To undertake the administrative tasks associated with providing support services including gathering statistical information, mailing information, communicating with team members and maintaining office systems.
* To contribute to the preparation of information-based resources including leaflets and our websites.
* To contribute to the development of policies and procedures in relation to operational area and The Magdalene Group.
* To undertake other duties as required by the Chief Executive Officer.

**Work based knowledge**

An understanding of issues that affect vulnerable young people, including those who run away, those who have been sexually exploited and those involved in criminal exploitation.

**Special job circumstances**:

Travel and working from different offices across Norfolk

Some evening and weekend work may be required.

**Qualifications**

A relevant professional qualification such as Social Work or related degree/qualification.

**Accountable to:** Team Manager.

**Based at:** The Magdalene Group, 61 King Street, Norwich, NR1 1PH, and other organisational premises.

**Hours of work:** 37.5 hours per week, including occasional evening and weekend work to meet client need.

**Salary**: £23,740 - £25019

**Other Requirements**

Due to the nature of the role it is a General Occupational Requirement that this position be filled by a female. (Equality Act 2010.)

Enhanced clearance by the Disclosure and Barring Service for children and vulnerable adults.

Undertake all relevant training appropriate to the role.

Full clean UK driving licence.